



NARAJOLE RAJ COLLEGE
(NAAC Accredited B Grade Govt.-Aided College)
NARAJOLE: PASCHIM MEDINIPUR: PIN-721211



Admission Money Refund Notice

Dated: 19.12.2021


Candidates who were admitted into the 1st Semester Classes in different courses / programs in the College during the Academic Session 2021-22 and who wish to cancel their admission and to get refund of their admission money are asked to apply in the format attached with this notice. Duly signed **Admission Money Refund Form** must be submitted to the College Office on any working days upto 11.01.2022 (excepting Wednesdays, Saturdays, Sundays and any other public Holidays) between 11-00 AM and 02-00 PM.

Candidates willing to get refund are also asked to attach self-attested photocopy of the following documents with the **Admission Money Refund Form**:

- (1) Admission Form of the Candidate;
- (2) Admission Money Receipt of the Candidate;
- (3) Page / pages of the Pass Book containing account details as mentioned by the candidate. *(Bank account must be in the name of the candidate and not in the name of any other person)*

Admission Money Refund Form submitted in hard copy and containing all the mentioned attachments will only be accepted for consideration of refund. No online application will be entertained. Refund of admission money will be as per UGC Refund Rules.




Principal
Narajole Raj College
Principal
Narajole Raj College
Narajole, Pin-721 211



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ADMISSION MONEY REFUND APPLICATION FORM

To
The Principal
Narajole Raj College

Sir,

With due respect I, the undersigned with following particulars pray before you for cancellation of my admission in 1st Semester in your College and refund of admission money which I had deposited at the time of my admission in the College:

1) Student Name (Capital Letter):

2) Father Name:

3) Permanent Address:

4) Student ID No.

5) Subject / Course Name:

6) Mobile No.:

7) E-Mail ID.:

8) Particulars of Bank Account

Name of the Account Holder:

Account No.:

Name of the Bank:

Name of the Branch:

IFS Code:

9) Reason of Cancellation
of Admission:

I do, hereby, declare that all the above information given by me in support of my application are true, complete & correct to the best of my knowledge.

Signature of the Student with Date

Received an Admission Money Refund Application from Sri / Kumari
..... having Student ID

Signature of the Dealing Assistant with Date and Seal